

**Opportunity:** Six-month position within Lassonde School of Engineering-Research at York University.

**Reporting To:** Associate Dean of Research & Graduate Studies

**Place of work:** Bergeron Centre for Engineering Excellence

**Salary:** \$20,000 for 6 month contract (benefits might be negotiable)

**Closing date for applications:** May 10, 2018 - please send application (cover letter + resume) to Paulina Karwowska-Desaulniers, [pkd@yorku.ca](mailto:pkd@yorku.ca)

**Summary of position:** To support Research Portfolio and the Strategic Partnerships at Lassonde by supporting research management services for the school. Specific tasks will include analysis of data, database and metrics, preparation of nomination files, review of research proposals and organization of research events.

**Start date:** TBD, in consultation with the successful candidate

#### RESEARCH ASSOCIATE

Reporting to the Associate Dean of Research & Graduate Studies, the Research Associate will acquire and analyze data to compose metrics for the school emphasizing excellence in research. The position will also support the graduate recruitment and industry partnership activities for the school.

Functions include:

- Collecting and Analyzing data for benchmarking research outputs including research work in the area of Bio-Engineering area
- analysis of graduate recruitment and graduate education data for Lassonde School
- creating Data visualizing tools for Lassonde School of Engineering, including online platform and graphics
- working with the research services team on grant preparation, event coordination and program support
- coordination of annual Open House for graduate studies
- coordination of annual Undergraduate Research conference and Research Day
- creation and updates of research database as well as use of Sci-Val resources for comparative purposes.

### Eligibility Criteria

- Candidates must have graduated within **the last 3 years**, ideally from a research-based Masters or PhD program (preferred) in neuroscience or a related field.
- Candidates must not have been previously supported through the OBI Internship Program, unless otherwise agreed upon by OBI.
- Candidates currently employed by YorkU are not eligible, unless otherwise agreed upon by OBI.
- Demonstrated ability to implement research and/or evaluation projects.
- Demonstrated ability to apply qualitative and/or quantitative research methods.
- Experience in engaging with industry and relationship building.
- Strong analytical, writing and communication skills.
- Strong teamwork skills.
- Demonstrated self-starter, highly organized with a keen attention to detail.
- Ability to work on multiple issues and meet deadlines.
- Intermediate skills in Microsoft Word, PowerPoint, Excel and Outlook 365.